

**OTTERHAMPTON PARISH COUNCIL**

You are hereby notified that a Meeting of the Parish Council will be held on  
**THURSDAY 10 OCTOBER 2024, 7.00pm**  
**OTTERHAMPTON VILLAGE HALL**

Members are required to attend – The meeting is open to the press and public

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST AND DISPENSATIONS
3. PUBLIC SESSION (INCLUDING WARD COUNCILLOR REPORTS)  
**Public Session** (In accordance with our Standing Orders members of the public are entitled to speak in respect of the business on the agenda and shall not speak for more than 3 minutes, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate)
4. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 SEPTEMBER 2024
5. MATTERS ARISING – UPDATES FROM THE CLERK
  - a. Community Shop Expenditure
6. PLANNING MATTERS
  - a. None
7. FINANCE
  - a. Bank Reconciliation and budget statement for September
  - b. Invoices for payment / receipts (inclusive of VAT)
    - i. G Mear - £579.60 (Clerk Salary)
    - ii. Nest - £40.95 (Pension Contribution)
    - iii. Somerset Council - £400.20 (Grass Cutting)
    - iv. B Leathwood - £244.77 (Otter Tales)
    - v. Somerset Council - £324.60 (Grass Cutting)
    - vi. SALC - £70.00 (Training)
    - vii. Invoices received after the publication of the agenda
  - c. Income received
    - i. None
8. ANTISOCIAL BEHAVIOUR
  - a. Fly Parking
  - b. Brookside Road Traffic
9. HIGHWAYS (B Bolt)
10. BROOKSIDE ROAD FLOODING
11. WHARF ROAD
12. VEGETATION BORDERING PONDS & ESTUARY PARK
13. ENHANCEMENTS
  - a. Village Gardener
  - b. Use of Pesticides
14. SALC – COMMUNITY HEALTH & WELLBEING PROGRAMME
15. MEETING REPORTS
  - a. 14.08.24 & 11.10.24 – Village Hall
  - b. 19.09.24 – Community Forum
16. REPORTS OF REPRESENTATIVES
  - a. Public Rights of Way (PRoW) B Birkenhead
  - b. OPRA (T Gardener)
  - c. Steart Ward (D Dodge)
  - d. Social Media (D Dodge)
  - e. Community Shop
17. FORTHCOMING MEETINGS
  - a. 28.10.24 – SSG
  - b. 11.11.24 – Village Hall
  - c. 14.11.24 – Transport Forum
  - d. 11.12.24 - LCN
18. CORRESPONDENCE/COMMUNICATION
  - a. Wharf Road
  - b. Road Closure
  - c. Correspondence/communication received since the previous meeting.
19. DATE AND TIME OF THE NEXT MEETING – 14.11.24 at 7.00pm



Clerk to Parish Council

Date: 04.10.24