

## OTTERHAMPTON PARISH COUNCIL

You are hereby notified that the Annual Parish Assembly, the Annual Meeting, and the normal Monthly Parish Council Meeting will take place on

THURSDAY 4 MAY 2023, 7.00pm  
OTTERHAMPTON VILLAGE HALL

Members are required to attend – The meeting is open to the press and public

### **ANNUAL PARISH ASSEMBLY**

1. To approve the minutes of the Annual Assembly held on 12 May 2022
2. Chairman's Annual Report
3. Presentation of Accounts to 31.3.23
4. Public Session
5. Confirmation of Member's Interests

### **ANNUAL MEETING**

1. Election of Chair
2. Acceptance of Office - Chair
3. Election of Vice-Chair
4. Apologies for absence
5. To approve the minutes of the Annual Meeting held on 12 May 2022
6. Election of Representatives
  - Community Forum
  - Transport Forum
  - Hinkley A & B Site Stakeholder meeting (SSG)
  - School Liaison
  - Village Hall
  - Steart Forum

Consideration of the following:

- Public Rights of Way
  - Defibrillators
  - Keyholder (s) for Brookside Rd, Garage
  - Tree Strategy and Open Spaces Steering Group
  - OPRA; Otter Wheels; Otter Tales
  - OPPT (2 parish councillors)
7. Review of Procedures
    - a) Standing Orders
    - b) Financial Regulations
    - c) Code of Conduct

<p><b>CLOSE OF ANNUAL MEETING</b> <b>5 MINUTE COMFORT BREAK IF REQUIRED</b></p>
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