

OTTERHAMPTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in the Otterhampton Village Hall on Thursday 12th May 2011.

PRESENT: Mr. B. Leathwood (Chairman) Mr. J. Marriott
 Mr. M. Brown Mr. M. Nicklin
 Mr. P. Gripton Mr. J. Best
 Mrs E Sidebotham

IN ATTENDANCE: Councillor Mr, J. Edney, Councillor Julie Pay, One Parishioner,
Mr. P.M. Shaw (Clerk)

1/11 ELECTION OF CHAIRMAN

The Chairman called for nominations, Mr Paul Gripton nominated Mr. B. Leathwood, seconded by Mrs. E. Sidebotham, there being no other nominations Mr. B. Leathwood was duly ELECTED. He thanked Members and reminded that this would be his third and final year. The meeting recorded thanks for all his efforts.

2/11 APOLOGIES

Councillor Mr Mike Caswell.

3/11 MINUTES OF LAST MEETING

The minutes of the meeting held on the 7th April were APPROVED and signed by the chairman.

4/11 CHAIRMAN'S REPORT

The Chairman spoke of his written report (attached) which was circulated. The report was taken as read, approved and signed by the Chairman. He was thanked by Members.

5/11 ELECTION OF VICE CHAIRMAN

Mr Mat Nicklin nominated Mr Mervyn Brown, seconded by Mr J Marriott. Mr Mervyn Brown was duly ELECTED.

6/11 DECLARATIONS OF INTEREST

All Members declared personal interests in Agenda Item 8 (i) – (iv)

7/11 MEMBERS DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk gave all Members forms for completion, for signing and return to him, this was done by all.

Forms for Declarations of Financial Interest were handed to Members for completion and return to Sedgemoor D.C.

8/11 MATTERS ARISING

(i) Hinkley Point C Development

Paul Gripton reported on a quieter period. West Somerset D.C. are conducting another consultation which he recommends that we should respond to. Sedgemoor D.C. are looking for input to their Major Projects Unit and Paul Gripton pressed for individual responses.

John Marriott spoke on the traffic issues, mainly on times of use of Combwich Wharf and Lay-Down site. He said that he had opposed Sunday working and EDF were “considering”. EDF have confirmed that the parking spaces for 50 units were for occasional use only at times of river-borne loads. John Marriott hopes that there will be more information at the time of the next Transport Forum, including a time-table for AIL arrivals. The issue of container use was still uncertain.

A question was asked about the problems of junctions on to the C182. John Marriott said that a complete survey of the C182 is being undertaken by EDF.

A question was asked about the increase in helicopter over-flights; it was stated that these were not EDF.

(ii) Stear Peninsular Project

Dick Best reported that the Environment Agency now have funding for their project as have the Port of Bristol Company. More technical meetings will soon be held, followed by more local meetings with residents. Most Steart residents are encouraged by the responses and attitudes of both bodies. Natural England have also attended a meeting and have confirmed that they will continue to support the Bird Reserve with limited development. Dick Best circulated copies of the "50 year vision".

(iii) Traffic Matters

Nothing to report.

(iv) Parish Plan

Barry Leathwood reported that the first draft had been submitted to Sedgemoor D.C. Now moving to the broader issues; 4 working groups have been set up and are working well and will report back to the main group and then to the Parish Council. A draft Constitution is being prepared. In future this should be known as the Community Plan.

9/11 FINANCIAL MATTERS

(a) Current Balances.	Current Account £ 561.60	Business Call £6440.58 precept received
	Pension Fund £1100.94	

(b) Accounts for Payment	Otterhampton Village Hall £ 36.00	Rent for Chat/Chill
	R. Birkenhead £8.94	Work at playground

These accounts were APPROVED for payment.

The renewal notice for the Annual Insurance was passed to Mervyn Brown for examination.

(c) Annual Accounts The Account books were available, to be taken by Liz Sidebotham for inspection. The books had been APPROVED and signed, The Annual Audit Return had also been APPROVED and signed. The period for public examination of the accounts ends on 27th May.

10/11 MOTIONS FROM COUNCILLORS/ITEMS FROM LAST MEETING

(i) Highways – Parking at Church Hill.
Awaiting a decision on planning application for gate etc.

(ii) Children's Playground - Repairs, RLT2 & 3
The Chairman and Clerk to make the RLT2 application. It was agreed to form a small group to consider and prepare the RLT3 application for major works, the group to consist of the Chairman, John Marriott, Mat Nicklin and the Clerk. The inspection rota is proceeding and forms are to be provided. It was agreed to write to Bob Birkenhead with thanks for the work done.

(iii) Village Gardening
The volunteers are proceeding well, a letter has been given to them to allow free tipping of garden waste. They have asked to use old sleepers, previously the base for the paper bank no longer in place, as steps by the handrail at the slipway, this was agreed. They will collect

up the broken masonry from the damaged wall at the Wharf Road. The condition of the surface of the Wharf Road was reported as cracked and dangerous, the Clerk informed that this was the responsibility of Hinkley B, Mervyn Brown agreed to pursue this.

The Village Gardener is busy and doing a good job.

- (iv) Benches – Tables
The damaged one has been removed by ex-councillor Bob Birkenhead. Prices to be obtained for a replacement.

Councillor Edney left the meeting. He was thanked for his attendance.

11/11 CORRESPONDANCE

A. Requiring Council Decision.

- (i) April Western Power Distribution - Stakeholder Workshops – noted
- (ii) 18th “ SALC - Chairman and Councillor Training Events
-Dick Best and Mat Nicklin asked to attend. The Clerk will arrange. The cost is already in budget.
- (iii) 20th “ SALC - Future of Public Audit - Summary. –
Awaiting further information/course from SALC

B. Received after Preparation of Agenda. – None

C. Outgoing – List Available

12/11 PLANNING MATTERS

- (i) Application Nos.

39/10/00012 Provision of gate and path to church – Awaiting decision, Mervyn Brown will enquire.

13/11 REPORTS OF REPRESENTATIVES

- (a) Hinkley Liaison – Mervyn Brown reported that he is heading a group to consider the membership of the stakeholder group. Nigel Cam is now leading the C station project and is setting up a group of local parishes. He is replaced as Manger of the B station by Mr. Mike Harrison who is being met by Mervyn Brown and Mike Caswell of Stockland Bristol.
- (b) Village Hall – There had been a meeting on 13th April, the Annual General Meeting is 18th May. There is likely to be a review for charges of use.
- (c) Steart Ward – It is hoped to set up a Neighbourhood Watch scheme.
- (d) OPRA – The Easter activities had been successful. A newsletter will be out in the next few days. A Summer Ball is to be held at the Anchor Inn on June 18th.
- (e) School – Ex-Councillor Bob Birkenhead will continue as an associate Governor. Liz Sidebotham will liaise with the Chairman of Governors.

14/11 MATTERS OF REPORT

- (i) Parish Cluster Group – Awaiting date of next meeting
- (ii) SALC – Awaiting date of next meeting
- (iii) Damaged Wall – See min 10/11 (iii). A price is to be obtained for total removal
- (iv) Informal Meeting. – Discussed transport issued with EDF. Report included at min 8/11 (i)
- (v) Use of Combwich Common - Following a request for a privately organised event, it was agreed to seek advice from the Open Spaces Association and SALC.

15/11 ITEMS FOR MEXT MEETING

- (i) Neighbourhood Watch scheme for Combwich
- (ii) Agenda item for Ward Members reports
- (iii) Liaison with Cannington Parish Council
- (iv) Planning Sub-Group

NEXT MEETING

Thursday 2nd June 2011 7.30pm

The meeting closed at 8.50pm

Signed..... Chairman

Date.....