

OTTERHAMPTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in the Otterhampton Village Hall on Thursday 7th May 2009.

PRESENT: Mr P. Gripton (Chairman) Mrs E. Sidebotham
 Mr B. Leathwood Mr R. Birkenhead
 Mr Mervyn Brown Mr J. Marriott

IN ATTENDANCE: Cllrs Mr David Joslin, Mr John Edney. Mr P M Shaw (Clerk)

1/09 APOLOGIES FOR ABSENCE:

Mrs H. Jowett

2/09 MINUTES OF THE LAST MEETING:

The Minutes of the Meeting of 2nd April were APPROVED and signed by the Chairman.

3/09 CHAIRMANS REPORT:

The Chairman spoke to his report as tabled (attached to these Minutes). He thanked Members, Ward Members and the Clerk.

4/09 ELECTION OF CHAIRMAN:

The Chairman confirmed that he was standing down and called for Nominations. Mervyn Brown proposed Barry Leathwood, this was seconded by Mrs Sidebotham. There being no other nominations, Barry Leathwood was duly APPOINTED. The new Chairman thanked Paul Gripton for all his efforts on behalf of the Parish over the last four years.

The Chairman stated that he would like to identify and consult on major issues prior to each meeting.

5/09 ELECTION OF VICE-CHAIRMAN:

The Chairman called for nominations. Mrs Sidebotham proposed Mervyn Brown, this was seconded by Bob Birkenhead. There being no other nominations Mervyn Brown was duly elected.

Cllr Mr David Joslin left the meeting.

6/09 DECLARATIONS OF INTEREST:

The Chairman invited, there were none.

7/09 MATTERS ARISING:

- (a) **Bridleways and Footpaths:** The Chairman referred to the matter of Public Access to the Comwich Ponds and will report to the next meeting.
The Public Footpath sign has been repaired.
- (b) **Village Gardening:** The Copse Trees have been strim cleared. The Gardener has agreed to cut/strim in the childrens playground between cuts by Greenslades.

- (c) **Tree Planting:** The Clerk had met Paul Cobbledick – preferred contractor and inspected the Elm Hedge on the Track, 16 are dead and will be removed and replaced with Ash or similar for a figure of £200. It was confirmed that the Montaray Pine has died, the Clerk to contact the suppliers, Chew Valley Trees to discuss the reason and replacement. Mervyn Brown reported on the removal of the Leylandii's and he confirmed that the College would undertake the work. He asked if there had been any comments following the item in the Newsletter; it was confirmed that there had been none.
- (d) **Childrens' Playground:** The new play frame is in place and appears popular and the whole area well used. The Clerk circulated his proposed inspection rota for comments.
- (e) **Parish Newsletter:** Members expressed their appreciation and thanks to John Marriott. He said how good the Printers – Purnells were, which the Clerk echoed. The Clerk thanked Members for the article about the loss of his wife. Mrs Sidebotham asked if the next issue could include reference to the Mobile Library, agreed also to include Members details, spare copies to be offered to the Shop and Anchor Inn. It was hoped to produce the next issue in Early August.
- (f) **Highways Authority:** Following approach from the PCC regarding parking problems at the Church, it was agreed to arrange a meeting of all parties involved. The verge/road edge damage near to the Anchor had been reported but does not meet the Highway Authority criteria for action. Paul Gripton complimented the H.A for recent weed clearing from the kerb/gutter at Brookside.
- (g) **Viridor Credits:** Future Meeting.
- (h) **“LARC”:** Future Meeting.
- (i) **Code of Conduct:** Future Meeting, Clerk to report.
- (j) **Youth Evening:** This is being well used. Funding agreed jointly with OPRA.

8/09 FINANCIAL MATTERS:

(a)	Current Balances:	Current a/c	£ 172.05	Receipts:-
		Business Call	£10119.55	Precept 1 st Inst. £5000.00
		Pension Fund	£ 800.00	VAT refund £ 508.16
(b)	Accounts for Payment:			
	Allianz Insurance	£ 540.62		Annual Premium
	Purnells	£ 164.00		Printing newsletter
	Purnells	£ 32.55		Typing/Printing
	Greenslades	£ 261.95		Grass Cutting
	Playdale	£1424.85		Balance on Play Equipment

Payment to Purnells and Greenslades APPROVED. It was agreed to invite quotations for Grass Cutting for 2009-2010. Allianz Insurance to be asked to quote for the following new risks: - Climbing Frame, light at bus shelter, new notice board, refurbished buoy. Playdale invoices appear to exceed the quotation and are to be considered by the Clerk and John Marriott.

- (c) Annual Accounts and Audit: The account books as closed at 31st March 2009 were tabled, Agreed, formally ADOPTED and signed.
The Annual Audit Return was tabled by the Clerk, Members Agreed the Annual Governance Statement which was then signed.
A vote of thanks to Jack Naphine as Internal Auditor, was passed and it was Agreed to send a gift up to £25.

9/09 MOTIONS FROM COUNCILLORS/ITEMS FROM LAST MEETING:

- (a) Conditions of Buoy: The previous Chairman had visited and inspected the work and spoken to the contractor who apologised for the continuing delay in a busy period. He promised more urgent action. Additionally Helen Jowett had called and left a note – as a parishioner.
Paul Gripton will call again in a week or two, he commented that the work looks first class.
Cllr John Edney left the meeting.
- (b) Community Emergency Plan: Bob Birkenhead intends to proceed and to discuss with Steart Residents, he will contact Somerset CC.
- (c) Bus Shelter: See matters of Report.
- (d) Dog Fouling: Bob Birkenhead had contacted the Dog Warden and tabled his written report (to be filed).
- (e) Attendance by Environment Agency – Steart Peninsula: The Clerk, and some Members, felt that the presentation could have been better, several issues – Hinkley development, off-shore dredging, windfarm; were not addressed. There was also insufficient time to consider the issues with four options.
It was agreed to invite a representative to the June meeting.
- (f) Road Safety Mirror at Steart: After some consideration it was decided to take no action at this stage.

10/09 CORRESPONDENCE:

(A) Requiring Council Decision:

- | | | | | |
|--------|------------------------|--------------------------------------|---|---------------------------------------------------------------------------|
| (i) | 26 th March | OPRA | - | Funding Youth Group – 7/09 (j) |
| (ii) | 29 th March | Otterhampton PCC | - | Parking problems, Church Hill – 7/09 (f). |
| (iii) | 31 st March | Community Council | - | Continued Membership, subscription Agreed for one year. |
| (iv) | 6 th April | British Energy | - | Combwich Wharf – Noted. |
| (v) | 7 th April | Sedgemoor DC | - | Elections, 4 th June – Noted. |
| (vi) | 14 th April | Equality and Human Rights Commission | - | Public Sector duties – circulate. |
| (vii) | 17 th April | Mrs D Ingram | - | Commemorative Bench request – Clerk and John Marriott to meet Mrs Ingram. |
| (viii) | | EDF | - | New Nuclear Stations. Sites – More Consultations. |

(B) To be Noted

All other correspondence considered by the Chairman and Clerk and is available for inspection.

(C) Outgoing – List Available

(D) Received after Preparation of Agenda:

- (i) Accounts from Purnells £2.75, 19.00, 5.80 – 8/09 (b)
- (ii) H.M Revenue & Customs. VAT Refund £508.16 – Noted
- (iii) Sedgemoor DC – Precept, First instalment £5000.00 – Noted
- (iv) 19th April Combwich Chat & Chill – Reply re Grant – Noted
- (v) 22nd April Somerset CC – Events planner – Noted
- (vi) 23rd April Somersert CC – LARC update – Noted
- (vii) 24th April SALC – Next meeting, 11th June – Noted
- (viii) 24th April Somerset Rural Youth – Newsletter – Noted
- (ix) 24th April Somerset CC – Community Safety Newsletter - Noted
- (x) 27th April Jack Napthine – Internal Audit – Noted
- (xi) 27th April Sedgemoor DC – European Parliamentary Election – Noted
- (xii) 27th April Greenslades – Quotation re New Notice Board – Accepted
- (xiii) 28th April Sedgemoor DC – Amenity Grant Scheme – Clerk to action
- (xiv) 1st May Lloyds TSB – Accounts – Noted
- (xv) 1st May Somerset Highways – Environmental Maintenance of Highways – Noted
- (xvi) 5th May Helen Jowett – Apols – Noted
- (xvii) 5th May VAT Form and Workshops – Noted

11/09 PLANNING MATTERS

Application No's

39/09/0002	Single storey extension, 9 Riverview
39/09/0004	Single storey extension, 71 Estuary Park. GRANTED
39/09/0005	Extension to form study etc. 1 Nursery Close. GRANTED
39/09/0006	Conservatory. "The Croft" Nursery Close

12/09 REPORTS OF REPRESENTATIVES

- (a) Hinkley Liaison: Nothing to report.
- (b) Village Hall: Nothing to report.
- (c) OPRA: Clerk to send invoice for Barn rent - £100.00.
- (d) School: Planning Permission is awaited for the new building. Some take-ups of the invitation for Parishioners to take lunch at the school.

13/09 MATTERS OF REPORT

- (i) Stearr Ward Items - Nothing reported.
- (ii) Litter Problems - See 9/09 (d). The Clerk to write again asking for an extra dog-bin.
- (iii) Parish Cluster Group – Next meeting, 19th May at Enmore to include PACT.

- (iv) SALC – Next meeting, 11th June – clashes with our next meeting.
- (v) Bus Shelter – Paul Gripton to action.
- (vi) New Notice Board – Greenslades quotation Accepted. The old board to be sited opposite the Anchor – replacing existing small board.
- (vii) Police Attendance – To be on an “As and When” basis.
- (viii) Clerks Contract of Employment – To be brought forward.

14/08 ITEMS FOR NEXT MEETING -

- (i) Format of Meetings and Agenda.
- (ii) Road signing to Combwich.
- (iii) Parking on Slipway car park.
- (iv) “Village” Pump.

NEXT MEETING

Thursday 11th June 2009. Moved due to Elections on 4th June.
Paul Gripton gave his apologies.

Signed (Chairman) Date